

[Link to Statutory Framework for the Early Years Foundation Stage.](#)

Section 3. Staff qualifications, training, support and skills. Health. Accident or injury.

Health and Illness Policy

It is Topsham House's policy to encourage and promote good health and hygiene for all the children in our care. This includes monitoring the children for signs and symptoms of communicable diseases such as chickenpox, measles, mumps, rubella, conjunctivitis, meningitis, hepatitis, diarrhoea, unknown rash, vomiting and fevers of 101°F/38°C or over.

With the welfare of the sick child in mind and in the interests of the remaining children in the nursery, if in the opinion of the Manager a child is ill, then the parent/carer will be contacted and requested to collect him/her as soon as possible. The sick child will be cared for in the office by a supernumerary member of staff until the parent arrives.

The Manager must be convinced that the child has returned to good health before re-admitting him/her.

In the case of a serious accident or illness occurring then the parent/carer will be contacted immediately and the appropriate action taken. In the unlikely event of the parent not being available the senior staff member will assume charge and if necessary take the child to hospital along with all relevant details.

The following procedures will be followed in the event of:-

Major Accident

At all times the staff *must* wear protective clothing.

- 1 The Appointed First Aider will assess the situation and decide whether the child needs to go immediately to hospital or whether the child can wait for the parent/main carer to come.
 - a) If the child needs to go straight to hospital an ambulance will be called. Then the parent/main carer will be contacted and arrangements will be made to meet the parent/main carer at the hospital. A member of staff will accompany the child to the hospital, but will not sign for any treatment to be carried out.
 - b) If the child can wait for the parent/main carer to come, then the parent/main carer will be contacted and the child will be made as comfortable as possible. A member of staff will stay with the child until the parent/main carer arrives.
It will then be for the parent/main carer to decide whether to go to the hospital or not.

- 2 A report of the accident will then be recorded in the accident folder.

Minor Accident

At all times the staff *must* wear protective clothing

- 1 The injury is assessed by the staff member and if necessary the Appointed First Aider

is called.

- 2 The injury is then treated.
- 3 The child is then resettled back into the group room, and observed.
- 4 The accident form is then completed. The parent is asked to sign this at the end of the session.
- 5 The accident folder is checked by a senior member of staff for the area on a regular basis to check for patterns.

If a child contracts an infectious disease/ illness the Illness Exclusion Policy will be referred to.

If a child contracts an infectious disease then nursery should be notified as soon as possible. Other parents will then be informed. Any serious outbreak of infectious disease will be reported to the local health authority.

Parents are expected to pay for any sessions missed due to illness. Children will be readmitted to nursery at the discretion of the Manager.

Please Note

The policies of Topsham House are under continual review in the light of team discussions and its effectiveness. Policies may be amended at any date and any revisions are handed to staff accordingly.

The annual review takes place in June. This policy was updated November 2014 PH