

[Link to Statutory Framework for the Early Years Foundation Stage.](#)

Section 3. Safeguarding and welfare requirements.

Child Induction Policy

At Topsham House we understand the importance of working in partnership with parents /carers to settle the child into the nursery environment.

When a child is accepted by the nursery, arrangements will be made for 2 preliminary visits so that the child can familiarise him/herself with the nursery. Whilst Topsham House would like all children to undertake these visits, it is understood that parent's needs may not facilitate the preliminary visits.

The first visit gives an opportunity for parents/carers to discuss the child's needs, likes, dislikes, and routines and for building a working relationship with the child's carers. Parents are invited to stay with the child for as long as they wish, so that they too familiarise themselves with the nursery, staff and routines.

At the second visit the parents are encouraged to settle their child before leaving them for an initial shorter session.

Once children have started at nursery parents are invited to telephone during the initial settling in period to speak to the child's key worker to hear how the child is settling and what they have been doing.

Please Note

The policies of Topsham House are under continual review in the light of team discussions and its effectiveness. Policies may be amended at any date and any revisions are handed to staff accordingly.

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>21/05/2014</i>	<i>Karen Haylett</i>	<i>June 2015</i>