



## Topsham House Day Nursery

### **FEES and SESSIONS**

The following charges are per month:

<b>FULL TIME</b> (including all meals) (7:45am – 6:00pm) (Mon-Fri)	£980
<b>DAY</b> (including all meals) (7:45am – 6:00pm)	£232
<b>SCHOOL DAY</b> (including lunch) (9:00am-3:30pm)	£195
<b>SESSION</b> (including lunch) (7:45am-1:00pm or 12:00pm-6:00pm)	£150
<b>SESSION</b> (not including lunch) (7:45am-12:00pm or 1:00pm-6:00pm)	£127

Extra sessions will be invoiced at the following rates:

<b>SESSION</b>	£35.00
<b>SESSION</b> (including lunch)	£40.75
<b>DAY</b>	£58.00
<b>HOURLY</b>	£9.40

Fees are due in advance on the 1<sup>st</sup> of each month and may be paid for by cash, online bank transfer and debit card. Fees paid for by credit card will incur an additional charge.

Any fees that have not been paid for 7<sup>th</sup> of each month will incur a £20 late penalty charge.

An annual fee review takes place every February and changes are effective from 1<sup>st</sup> April.

#### Securing a Nursery Place

A deposit of one month's fees must be paid to secure a place. 50% is due when the place is reserved and the balance when the child starts at nursery. If the place at nursery is not taken up, then the deposit is non-refundable. After the nursery place is taken up, the full deposit is refundable following one month's written notice to terminate the place.

Topsham House is closed for public holidays and will close on Friday 22nd December 2017 at 6pm and will re-open on Wednesday 3rd January 2018.